



Summer Tour Guide Job Description

As the main guide for the summer season, the Summer Tour Guide provides guided tours to guests of all ages at Muktuk Adventures. The Summer Tour Guide is also present to greet and assist guests on Self-Guided Tours so that all guests have contact with Muktuk personnel. This is a small but busy 24 hour family-run business where duties often extend beyond the official work day. The Tour Guide is very people oriented: you are in constant contact with tour and accommodation guests. With room and board included, you must be comfortable living where you work.

***NOTE: The Summer Tour Guide position is often filled internally and only occasionally are external applicants sought depending on the circumstances each summer.*

Primary Areas of Responsibility:

- Lead summer tours consisting of: yard/kennel tour, walk to river with loose dogs, information on dog sleds, and Yukon Quest video up to three times daily
- Take care of all equipment used for tours
- Assist with care of 120+ dogs under the supervision of the Kennel Manager and/or Frank
 - Diet and nutrition (feeding, watering, monitoring quantities, etc.)
 - Medical care: i.e.) administering medications, dental hygiene
 - Assisting with capture, restraint, and veterinary procedures
 - Cleaning
 - Observation and record keeping
 - Exercising, including river walks and training

Secondary Areas of Responsibility

- Assist with the construction/maintenance of dog shelters and equipment.
- Perform other tasks as assigned by the Kennel Manager
- Perform customer service duties (sales, payment) if office staff is not available

***Please note: the work day may be anywhere from 8 to 12 hours long. Staff and volunteers should be prepared to work long days and attend to the needs of the dogs at all hours of the day.*

Requirements

- Previous experience as a guide or presenter
- Previous experience working with/handling animals, dogs in particular
- Fluency in English; skills in other languages as asset (particularly German and French)
- Leadership and crowd management skills appropriate for working with large groups
- Strong communication skills.
- Warm, friendly, enthusiastic and professional appearance and demeanor and caring approach towards tour guests
- Ability to work with minimal direction and supervision
- Ability to act positively and correctly in the event of a medical or safety-related situation or emergency
- Knowledge about the history of dog sledding, the Yukon Quest and Frank Turner's racing history and achievements
- Must be in good physical condition: able to lift 50lbs/ able to handle dogs on a lead, etc.
- Class 5 Yukon Driver's License or equivalent (Class 4 as asset) and clean driving record; submission of driver's abstract upon successful employment.
- Eligible to work in Canada
- A passion for dogs